



College of Education  
Department of  
Educational Policy and Leadership

29 West Woodruff Avenue  
Columbus, OH 43210-1177

March 26, 1988

Mr. Keith Bookwalter  
A.A. 51766  
Barranquilla  
Colombia

Dear Keith:

Thanks for your letter of February 22, and please forgive the tardy response. This caught me near the end of Winter Quarter and I was swamped with Ph.D. examinations, research projects and final examinations.

In regard to my evaluation of your independent study, I found it to be comprehensive with excellent applications to ANISA, and appropriate explanations as to why certain concepts are not applicable. The net result of your work reflects mastery of text and the basic concepts of school business administration.

Your review of the Hentschke book was intended to give you an alternative view of school business administration. You met this objective as well. The basic premise of the Hentschke book obviously stimulated your interest and caused you to think through your own position on the function of school business administration. Excellent! The more substantive chapters of the book appeared to be useful to you in considering a way to analyze problems you encounter and possible solutions. This will, no doubt, give you some impetus for action when faced with school business decisions.

Overall, you completed course requirements equivalent to Educational Policy and Leadership 957, School Business Administration. Your independent study (Educational Policy and Leadership 693.44) is thus the equivalent to 957 and your grade would be equivalent to an A.

#### PROGRAM AREAS

Curriculum and Instructional  
Development  
121 Ramseyer Hall  
614-292-5181

Educational Administration  
301 Ramseyer Hall  
614-292-7700

Higher Education, Student  
Affairs and Adult Education  
301 Ramseyer Hall  
614-292-7700

Humanistic Foundations  
121 Ramseyer Hall  
614-292-5181

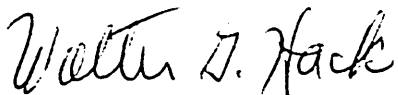
Instructional Design  
and Technology  
225 Ramseyer Hall  
614-292-4872

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Enclosed is a summary statement which may be used with appropriate certification or accrediting agencies.

Best of luck at the University of Alabama.

Sincerely,

A handwritten signature in cursive script that reads "Walter G. Hack".

Walter G. Hack  
Flesher Professor of  
Educational Administration

WGH/ar  
Enclosure