



College of Education
Department of
Educational Policy and Leadership

29 West Woodruff Avenue
Columbus, OH 43210-1177

March 26, 1988

Mr. Keith Bookwalter
A.A. 51766
Barranquilla
Colombia

Dear Keith:

Thanks for your letter of February 22, and please forgive the tardy response. This caught me near the end of Winter Quarter and I was swamped with Ph.D. examinations, research projects and final examinations.

In regard to my evaluation of your independent study, I found it to be comprehensive with excellent applications to ANISA, and appropriate explanations as to why certain concepts are not applicable. The net result of your work reflects mastery of text and the basic concepts of school business administration.

Your review of the Hentschke book was intended to give you an alternative view of school business administration. You met this objective as well. The basic premise of the Hentschke book obviously stimulated your interest and caused you to think through your own position on the function of school business administration. Excellent! The more substantive chapters of the book appeared to be useful to you in considering a way to analyze problems you encounter and possible solutions. This will, no doubt, give you some impetus for action when faced with school business decisions.

Overall, you completed course requirements equivalent to Educational Policy and Leadership 957, School Business Administration. Your independent study (Educational Policy and Leadership 693.44) is thus the equivalent to 957 and your grade would be equivalent to an A.

PROGRAM AREAS

Curriculum and Instructional
Development
121 Ramseyer Hall
614-292-5181

Educational Administration
301 Ramseyer Hall
614-292-7700

Higher Education, Student
Affairs and Adult Education
301 Ramseyer Hall
614-292-7700

Humanistic Foundations
121 Ramseyer Hall
614-292-5181

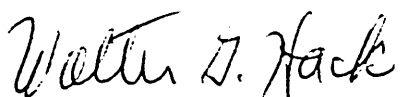
Instructional Design
and Technology
225 Ramseyer Hall
614-292-4872

Mr. Keith Bookwalter
March 26, 1988
Page 2

Enclosed is a summary statement which may be used with appropriate certification or accrediting agencies.

Best of luck at the University of Alabama.

Sincerely,

A handwritten signature in cursive script that reads "Walter G. Hack".

Walter G. Hack
Flesher Professor of
Educational Administration

WGH/ar
Enclosure