

February 10, 2009

To Whom It May Concern:

I am happy to write this letter of recommendation for Dr. Keith Bookwalter with whom I have worked very closely as his direct supervisor. Keith is an educator and school administrator with extensive successful experience. He is very knowledgeable concerning curriculum and instructional methodology and has many years of experience training teachers both in the schools he has administered and for teachers in other schools in Colombia and the region.

One of Keith's strengths is his ability to organize and delegate. His school runs smoothly because with his leadership the faculty and other employees have been able to reach shared commitments to obtaining their objectives. Keith gets his teachers involved and they respect and support him. Students also respect Keith and feel the genuine interest he has in their growth and development.

He has done a number of things to build relationships with the community such as holding regular Principal Advisory Committee meetings in which all of the parents are invited to participate. With his support, the parents in his school have started some very impressive initiatives including a parental support network that has become very active in alcohol and drug prevention for adolescents.

During his tenure at Colegio Nueva Granada, Keith has continued to grow and develop as an administrator. He has taken training in teacher selection and recruitment, student assessment strategies, Seven Habits of Highly Effective People leadership training, curriculum development and Restorative Practices Training to name a few. He is certainly well-prepared to take on the directorship of a school and would be an asset to any institution.

Sincerely,

Barry McCombs, PhD

Director, Colegio Nueva Granada

Address Cra 2a Este No 70 - 20 Bogotá Colombia | PBX 2123511